

# JOB OPENING

## **Building Inspector/Code Enforcement Officer**

The Town of New Boston is a rural and growing community of approximately 5,400. We are seeking a qualified applicant for a part time (20-24 hours per week), Building Inspector/Code Enforcement Officer and Zoning Compliance Administrator. Duties require processing of permits, a wide variety of inspections (building, plumbing, electrical mechanical etc.), as well as zoning compliance and code enforcement duties.

Excellent record keeping, organizational, written and interpersonal skills is a must. Working knowledge of ICC & NFPA Codes and NH Statutes and Administrative Rules; as well as local ordinances and regulations preferred. Certified inspector and a current background in building or related trades preferred. Successful candidate will be required to submit to a complete background check.

Attendance at an occasional evening meeting required. [Click here](#) for a current job description for the position. Compensation commensurate with experience; part-time leave benefits offered.

To Apply:

Interested candidates should submit a resume, three letters of reference, and a cover letter to the Town Administrator, Town of New Boston, P.O. 250, New Boston, NH 03070, or by email to [p.flynn@newbostonnh.gov](mailto:p.flynn@newbostonnh.gov) as soon as possible.

Salary Range: Approximately \$23.00 - \$31.00 per hour

Closing Date: Position will remain open until a suitable candidate is found. EOE